



# Part-time Correctional Officer

*\*This is a non-benefited position\**

## Am I Eligible?

To qualify for the Part-time Correctional Officer position, you must:

- Be Idaho POST certified as a Correctional Officer and worked as a Correctional Officer or above in the State of Idaho in the last 3 years
- Be available to work 4 – 19.5 hours per week
- Meet the minimum qualifications for the IDOC Correctional Officer position
- Pass a background & fingerprint check
- Complete the Physical Readiness Test (PRT) and a medical screening

## What's The Process??

1. Fill out the Temporary Correctional Officer Form
2. Complete this survey to verify you meet the minimum qualifications - <https://www.surveymonkey.com/r/XXZPDJX>
  - You will be prompted to complete this form when you have completed the Temporary Correctional Officer Form
3. Print and fill out a background investigation questionnaire (BIQ) - [https://www.idoc.idaho.gov/webfm\\_send/3889](https://www.idoc.idaho.gov/webfm_send/3889)
4. Submit your completed BIQ to [careers@idoc.idaho.gov](mailto:careers@idoc.idaho.gov) or by fax 208-327-7402

If your background is APPROVED – you will then be scheduled to complete the following tasks:

- Physical Readiness Test (PRT)
  - 880-Yard Walk/Run/Jog in 8 minutes
  - Climb a ladder, dismount onto platform and return down the ladder
  - Bend down to open a locked box and return 4 times
  - Carry 50 pounds for 20 feet and return it
  - Maneuver headfirst on your back under a 24-inch barrier
- Fingerprints
- Conditional Offer of Employment - that will outline your start date, rate of pay, etc.
- Medical/Vision/Hearing Exam

Are you Interested? Let us know here:

<https://app.smartsheet.com/b/form/129d1a7a02824ccabd ef28b4c9c0ca85>

**IDAHO**  
**DEPARTMENT OF**  
**CORRECTION**

**\*You must be separated from the agency for 14 weeks but can start the process at any time\***

**\*Upon being reinstated/rehired you will receive up to approximately 40 hours of refresher training at the facility\***

**Any questions, please contact us at  
[careers@idoc.idaho.gov](mailto:careers@idoc.idaho.gov)**